

**Minutes of the Raumati Swimming Club Meeting
held 7.30pm, Wednesday 3 Dec 2014 at 9 Consort Close, Paraparaumu**

Attendees

John Booth [JB]
Dempsey Woodley [DSM]

Jacqui Carr [JC]
David Meyer [DM]

Jon Winter [JW]
Paul Matson [PM]

Stew Neal [SN]

1. Chair's Opening Remarks	Discussion	Decision/Action	Responsibility	Time Frame
JB welcomed committee	Informal Board Meeting requested and accepted		JB	
2. Apologies				
JC	Holiday		JB	
3. Confirmation of previous Minutes				
a. Confirmation of minutes	No confirmation of minutes requested		JB	
4. Financial Report	Discussion	Decision/Action	Responsibility	Time Frame
	<ul style="list-style-type: none"> • Financial reports were sent prior to the meeting. • Debtors process discussed, a possible option was tabled, this options would only apply to individuals without prior arranges: <ol style="list-style-type: none"> 1) A swimmer cannot attend a sanctioned event with a debit to the RSC over x value (TBC) 2) A swimmer cannot access the swimming facilities under the RSC Coastlands Aquatics agreement with no payment made to RCS over a period exceeding 3 consecutive months. 3) A swimmer leaving the RSC with outstanding payments is liable for the costs associated with collection. 	<p>Accepted</p> <p>Pending</p>	PM	N/A

	<ul style="list-style-type: none"> The Board confirmed that once ratified these would need to be published as part of RSC T&C and included in the membership forms. 			
5. Swim Ops Report	Discussion	Decision/Action	Responsibility	Timeframe
Operations Report	<ul style="list-style-type: none"> Val would lead Tuesday Nights Dempsey would take on Laurens role over the coming months, as a short term solution, David will own the process of finding a suitable replacement. Val's contract was signed IOT numbers a concern, no clear way forward 	<p style="text-align: right;">Accepted</p> <p style="text-align: right;">Accepted</p> <p style="text-align: right;">Accepted</p> <p style="text-align: right;">Pending</p>	DM	
6. Communication Reports	Discussion	Decision/Action	Responsibility	Time Frame
Communications Report	<ul style="list-style-type: none"> Website: <ol style="list-style-type: none"> Blogs added <ul style="list-style-type: none"> Raumati Roar Newsletter: Board requested that over the coming 2-3 months the Newsletter be circulated every fortnight <ul style="list-style-type: none"> Signage Main Sign Completed, Pending Acceptance from Coastland Aquatics The Banner should be available for Wellington Long course Swim Lane signs and Others pending Coastlands Aquatic Acceptance 	<p style="text-align: right;">Accepted</p> <p style="text-align: right;">Accepted</p> <p style="text-align: right;">Accepted</p>	DSM	
7. Social Report	Discussion	Decision/Action	Responsibility	Time Frame
	No updates		SN	
8. Coaches Report				

	No updates		JW	
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Confirmed as a true and accurate record of the minutes held 3 December 2014

_____ [Chair]

_____ [Date]