

**Minutes of the Raumati Swimming Club Meeting
held 6pm Wednesday 22nd July 2015 at CAC Meeting room**

Attendees

John Booth [JB]

Jacqui Carr [JC]

Kirsten Johnson [KJ]

Stew Neal [SN]

David Meyer [DM]

1. Chair's Opening Remarks	Discussion	Decision/Action	Responsibility	Time Frame
	JB welcomed board. JB attended recent Chairs meeting with SW. PM to be nominated to the SW Board.			
2. Apologies				
	Jon Winter [JW], Paul Matson [PM] – to call in if required			
3. Confirmation of previous Minutes				
	Minutes from June 13 th Meeting confirmed as true and accurate	Accepted		
4. Financial Report	Discussion	Decision/Action	Responsibility	Time Frame
	<ul style="list-style-type: none"> • Sent prior to meeting . Financials accepted JB/DM • Debtors – still outstanding debtors. 	PM/JC to send out statements with payments requirements. 7 days for payment and then turning over to debt collector	PM / JC	Before next meeting
5. Swim Ops Report	Discussion	Decision/Action	Responsibility	Timeframe
Operations Report	<ul style="list-style-type: none"> • Cairns trip – very successful. Look at doing it in 2 years • Thank you to David Meyer for organizing the details. 	To be discussed at first new Board meeting		

	Fixed costs are high, and income is variable – suggested that the structure is restructured. Other clubs use other models. Structure that works with other clubs is 80% Coach / 20% club. Restructure would require cancelling contracts and rewriting. Concern regarding on going pool side issues. Would be strict KPIS, and attendance records would need to be keep. Head coach would be responsible for contracting coaches Board would be pure governance. – Manage and monitor. Name/brand and intellectual property would be protected. Head Coach would run pool deck, and decisions around pool deck.	Motion – that John Booth contact an employment lawyer to cancel current contracts and write up new contracts for Head Coach as subcontractor. DM/SN All in favour SN/JB to talk to JW about remodel.		
6. Communication Reports	Discussion	Decision/Action	Responsibility	Time Frame
Communications Report	No report			
7. Social Report	Discussion	Decision/Action	Responsibility	Time Frame
	<ul style="list-style-type: none"> Next event will be 10 pin bowling 	Date to be advised		
General Business	Discussion			
		Reminder - DW to look at service awards criteria		

Confirmed as a true and accurate record of the minutes held 22 July 2015

_____ **[Chair]**

_____ **[Date]**