


<b>Meeting</b>	
<b>Meeting Time/Date</b>	<b>7pm, 19th October, 2016</b>
<b>Meeting Venue Meeting Room</b>	21 Holcombe Drive, Paraparaumu Beach

<b>PRESENT:</b>					
Stephen Lee (SL)	√	Chris Litten (CL)	√		
Marco Cecioni (MC)	√	Jon Winter (JW)	Ap		
Stew Neal (SN)	√	Kirsten Johnson (KJ)	√		
Dawn Ireland-Spicer (DIS)	√	Scott Simmiss (SS)	√		
Fiona Morrison (FM)	√				
Present √    Apologies <b>Ap</b> Absent <b>Ab</b> Late <b>Lt</b> Annual Leave <b>AL</b>			<b>Guests: NIL</b>		

<b>Next Meeting</b>	7pm, 8th November, 2016
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<b>Agenda Items</b>	<b>Who</b>	<b>Discussion</b>	<b>Action required? Due Date? Whom?</b>
Opening/Positives	SL	The meeting was started at 7pm	NA
Previous Minutes:	SL	<p>Previous minutes accepted and seconded</p> <p>Outstanding actions:</p> <ul style="list-style-type: none"> <li>club phone - Scott has tried to get it working - still has Jacqui's message on it but goes straight to email.</li> <li>bank authority - still to do</li> <li>Raumati Roar - still to talk to Mel</li> <li>Restructuring - Jon actively looking for another coach. Will look at squad numbers at the end of the year as some will move on and the squads will reshuffle. Not going back to all mornings for sharks.</li> </ul>	<p>Completed</p> <p>SS</p> <p>SL</p> <p>SL</p> <p>SN/JW</p>

		<ul style="list-style-type: none"> <li>Swimmers are letting Fiona know that they are going to events that are not on the website. Hawkes Bay could be better with communication.</li> <li>Social night - on website - 10 going at this point</li> <li>Swim Wellington tick box for anyone joining - has been removed now so all members have to come through the proper channels</li> <li>Welcome pack - Scott still to do</li> <li>Email accounts - done</li> </ul> <p>Accept - SS Secoded - DIS</p>	<p>FM</p> <p>KJ</p> <p>FM</p> <p>SS</p> <p>CL</p>
Star system	SN	<p>email from Henrietta and some clubs are complaining about the star system.</p> <p>Do we keep the star system? It was supposed to direct people to meets and advise where the coach will be.</p> <p>We can indicate through FB or email whether Jon is attending or not.</p> <p>All agreed that the Star system will go and the communication from FM will advise whether a coach is there or not.</p> <p>Do we put all meets up - SW and S Manawatu? Put all SW meets up and some Manawatu meets according to JW</p> <p>Dawn to talk to Amanda to remove stars and blurb at side and add 'Recommend that you talk to coach before entering meets'</p> <p>All Agreed</p>	<p>DIS</p>
Tuesday night and social	KJ	<ul style="list-style-type: none"> <li>Tuesday night huge - lots of new assessments</li> <li>Social - club will pay for platters and all in hand.</li> <li>Re-advertise for coaches. Possibly early next year.</li> </ul>	<p>KJ</p>
Communication	SN	<ul style="list-style-type: none"> <li>Communication - the board need to make sure that decisions that are made are owned by the person that made the decisions.</li> <li>e.g. If Jon makes a decision it needs to be communicated as see Jon for details and explanation. <ul style="list-style-type: none"> <li>Do we encourage Jon to post things himself in consultation with SN</li> </ul> </li> <li>New jobs and emails need to be communicated on Website and in Raumatī Roar.</li> </ul>	

		<ul style="list-style-type: none"> <li>• Jon to email FM in advance to let her know what meets we are attending</li> </ul>	SN
Camp	MC/SL	<ul style="list-style-type: none"> <li>• Three weeks ago - there were issues - our contract with JW states that we will pay \$200 per day of the camp where a coach has to be present. Based on the camp we had expected to pay Thurs/Fri and Mon/Tues. Jon queried the Sat and Sun. Jon was not happy with not being paid on the weekend and wanted it to happen Mon-Fri. When the contract was put together the weekends were not considered. The \$200 per day is to cover Jon's cost for coaching at Coastlands.</li> <li>• At this point the Board went into committee 19:58 - Proposed by MC and seconded SL</li> <li>• At this point the Board decided to go out of committee 21:01</li> </ul> <p>Accepted:MC and seconded SL</p>	
Race Night	CL	<ul style="list-style-type: none"> <li>• Henrietta - raised the query of the same races for PCA signature meet and two of the events we are repeating. Henrietta is querying relationships and how we plan our meets.</li> <li>• We are losing face within SW and losing events to train our officials to ensure that our Race Nights can be official.</li> <li>• Solution - We have removed the star system, we are attending the PCA meet but we cannot change the two races that clash at this stage as the coach has planned this for swimmers that need times. Going forward we will be mindful of what we plan and what events we plan to have.</li> <li>• Race nights are planned once every two-three months. We need to ensure that the Race Nights do not replicate the Signature meet races.</li> </ul>	
Camp	KJ	<ul style="list-style-type: none"> <li>• Need to decide a price for swimmers attending the Saturday session.</li> <li>• Lunch, afternoon training session and dinner.</li> <li>• \$15.00 for lunch and training</li> <li>• \$32.00 for lunch, training and dinner.</li> <li>• No need to offer dinner so just go for the \$15.00 - prepaid with no refund</li> <li>• Funding for Camp - Linda has investigated Pelorus Trust to apply for funding for the lane hire for the pool and the accommodation. The Board unanimously agreed to go ahead with the Application.</li> </ul> <p>Accepted DIS and seconded FM</p>	

Fundraising for Camp for individuals to raise for their swimmer		<ul style="list-style-type: none"> <li>● Fundraising Ideas - Pies, Wine, olive oil.</li> </ul>	KJ
Other Business		<p>Lion Foundation Application for funding for pool hire 1 Nov 2016 to 31 Oct 2017 - full pool hire for CAC. Accounts have been audited and all OK to apply. Moved CL seconded SN</p> <p>Dempsey has expressed interest in being camp Dad and looking after activities. We need a ratio of 1 parent to 8 swimmers.</p> <p>Annual survey - release it at the end of this month and close at the end of Nov</p>	<p>KJ</p> <p>KJ</p> <p>KJ</p>
Next meeting:		<ul style="list-style-type: none"> <li>● Meeting closed at 21:30</li> <li>● 8th November, 2016</li> </ul>	