

**MINUTES OF MEETING OF RAUMATI SWIMMING CLUB BOARD
 HELD AT CLUB ROOMS, RAUMATI POOL
 WEDNESDAY 15 MARCH 2017**

PRESENT:	CHRIS LITTEN (Chair) SCOTT SIMMISS KIRSTEN JOHNSON	MARCO CECIONI FIONA MORRISON PETER ADAMS
APOLOGIES:	DAWN IRELAND-SPICER	
IN ATTENDANCE:	JON WINTER ALANA TISCH	KELLY SUTHERLAND

1. OPENING AND APOLOGIES

The meeting opened at 7:12pm.

Apologies received from Dawn Ireland-Spicer.

The Chair welcomed Peter Adams to the Board. Pete has been co-opted onto the Board as per the constitution.

Alana Tisch and Kelly Sutherland as observing members. Their contribution to the meeting would be welcomed.

2. MINUTES & ACTIONS OF MEETING HELD 8 FEBRUARY 2017 & MINUTES & ACTIONS OF MEETING HELD 17 FEBRUARY 2017

RESOLVED

THAT THE MINUTES OF MEETINGS BE ADOPTED.

Marco/Fiona

3. MATTERS ARISING AND ACTION LIST

- No matters arising.
- The Board Secretary requested to develop and maintain a list of actions.

4. REPORTS
CHAIR:

- Welcome return to CAC – members to be commended for their perseverance and patience while pool being repaired.
- Club Champs – general feeling was this was a fun event. Niggles around timing of the meet addressed. Better communications and clearer events calendar is something we have identified as important and are working on it.
- The February Newsletter from the Board was well received. Several people expressed their willingness to be on the Board and help.
- Delighted that Peter Adams has agreed to join the Board and act in the role of Coach/Squad liaison. We will note any conflict of interest that Pete may have with respect to his coaching duties for Jon.
- A few negative comments from members were observed in Facebook posts. This has largely been resolved and I have discussed (mostly) with those people. I have also admin rights to the Facebook account, and will remove posts which I feel are inappropriate.
- As a Board, we need to understand Jon's coaching philosophy and approach in greater depth. The Coach also needs to understand the role that the Club has to play, and our commitments to the Wellington Region and with SwimNZ events. Jon has been invited to discuss this at this meeting.
- Continued excellent results at meets this month. Good to see Coaches at the events. Special mention to Simon Reeve as DIV 2 coach – his encouragement of the swimmers and keeping us up to date via Facebook was great.

RESOLVED
THAT THE CHAIRS REPORT BE ADOPTED.

SCOTT/FIONA

TREASURER:

New Zealand Community Trust

- Coach and admin payments for Jan to July 2016
- NZCT have been provided with IRD statement of accounts and has now been passed to our accountants to resolve as it is preventing us from applying for any further grants.
- Electra Energy Refund. Received a credit of \$145.69 for the past 12 month's usage at the club rooms.
- Summer Camp 2017, no outstanding money for camp.
- Taking a hit on the Tuesday night sessions with a short term due to the pool closure
- Trudi Smith has stood down at travel organiser, has now come back to assist
- NZCT grant being applied for to cover accommodation and car hire for Opens & NZ SC events rather than individual.
- Trialling with potential issues over dividing of funds between meets. Looking to cover a full calendar year in the future for national events.
- NAGS – Wellington Tue 21st – Sat 25th March – No accommodation or travel bookings required
- NZ Opens AUT Millennium Mon 3rd – Fri 7th April ANZAC Motel accommodation for 6 nights & 3 units cost \$4,830 with deposit paid \$966, still have flights and car hire to book – awaiting coach's requirements.
- Continue to seek funding grants – to subsidise travel, specific items.
- Investigating options for starting equipment for use at CAC.

RESOLVED *FIONA/SCOTT*
THAT CHAIR CHRIS LITTEN BE ADDED TO SIGNATORY FOR WESTPAC BANK ACCOUNTS

RESOLVED
THAT THE TREASURERES REPORT BE ADOPTED.

CHRIS/KIRSTEN

TUESDAY NIGHT:

- Term 1 commenced last Tuesday, 31 January 2017 for Programme Pool classes only.
- All going well, Main Pool classes will commence Tuesday, 21 February 2017 following repairs made to the pool.
- So far 12 assessments have taken place/due to take place next week.
- Classes are full to capacity this Term following the assessments which is fantastic!
- Launched last month, the public Facebook Page 'Raumati Raptors Swimming Club: Tuesday Night - Learn to Swim & Compete'. Way of communicating with membership and promoting our classes to the public.
- No Fun Race Meet set for Term 1 in light of shortened programme.
- The review of the current pricing structure involving Marco and myself is currently on hold; other matters taking priority. We will report back to the Board in due course.
- Having enough coaches remains a struggle. Several new coaches are on-board, and looking to fill the position (paid) of Tuesday Night Coaching Coordinator.

SOCIAL REPORT:

- 2017 Prize Giving and Midwinter Dinner planning underway – June 17th at Raumati South School Hall. Notification and flyer to go out.

Approval sought to supply the ice-cream. *AGREED.*

UNIFORM:

- The Board was updated to the need to resupply of caps, shirts for the Club. This will go ahead.

- A discussion was had to agree and clarify the when the Club uniform and memorabilia produced for meets should be worn by members.
The Board decision is as follows:

The Board **expects** swimmers to wear “Raptors” branded caps in the pool at meets, including warm-up and racing.

The Board **encourages** swimmers to wear the blue “Raptors” branded shirt to, at and from meets.

ACTION: Uniform decision to be communicated to members.

POOL

- Coastlands and the Harvey family have offered to supply cups for our Club awards.
- The Board thankfully agreed and discussed what these could be awarded for.
Suggestions included: most points gained at national meets; something about the swimmers who epitomises the spirit of the club.
The Board requested Jon to consider and report back.

ACTION: Jon to consider and report back

5. COACHS REPORT AND COACHING DISCUSSION

- Jan and Feb meets great results and excellent press
- Swimmers really tired at moment – some too many events
- Big Percentage of club getting to regional champs
- Targeted meets – high profile
- All swimmers should attend 6 meets per year – 3 should be comfortable meets, 2 meets which are stretch, 1 meet the pinnacle – big stretch
- Club champs – all should attend

ACTION: Find and circulate Jon’s report

ACTION: look at options for private communication to members around a “” system for meet attendance*

6. CLUB CHAMPS – REPORT

- Good learnings about running the event and good fun was had.

7. 2017 CLUB PRIZE GIVING

- Update v1 of poster and publicise date

ACTION: Publicise data and finalise poster

8. POOL NOTICE BOARD

- A discussion about content of the poolside notice board was had.
- It was agreed that it would be for: promotion of the club and upcoming meets and flyers.

9. CAC STARTING EQUIPMENT

- Covered in treasurers report

10. ANY OTHER BUSINESS

- Kapiti Sports awards 2017.
A discussion was had around nominations for the Kapiti Sports Awards 2017.

RESOLVED

CHRIS/PETER

THAT THE CLUB WOULD NOMINATE THE FOLLOWING IN THE KAPITI SPORTS AWARDS 2017:

CLUB OF THE YEAR

SPORTSWOMAN OF THE YEAR (REBECCA)

EMERGING SPORTSWOMAN OF THE YEAR (STEVIE)

SPORTS VOLUNTEER OF THE YEAR (KIRSTEN)

COACH OF THE YEAR (JON)

Scott will arrange the nominations and submit.

- Chris requested that the Board consider a name change for the racing team from "Raumati" to "Raptors" (RAUW -> RAPW). This only for the racing name, not the club name.

With no further business, the meeting ended at 854pm.