

**MINUTES OF MEETING OF RAUMATI SWIMMING CLUB BOARD
HELD AT THE MEETING ROOM, COASTLANDS AQUATIC CENTRE
WEDNESDAY 12 APRIL 2017**

PRESENT:	CHRIS LITTEN (Chair) SCOTT SIMMISS KIRSTEN JOHNSON	MARCO CECIONI PETER ADAMS
APOLOGIES:	DAWN IRELAND-SPICER	FIONA MORRISON
IN ATTENDANCE:	JON WINTER ALANA TISCH	KELLY SUTHERLAND

1. OPENING AND APOLOGIES

The meeting opened at 703pm.

Apologies received from Dawn Ireland-Spicer, Fiona Morrison.

The Chair welcomed Alana Tisch and Kelly Sutherland as observing members. Their contribution to the meeting would be welcomed.

2. MINUTES & ACTIONS OF MEETING HELD 15 MARCH 2017

RESOLVED

MARCO/CHRIS

THAT THE MINUTES OF MEETINGS BE ADOPTED.

3. MATTERS ARISING AND ACTION LIST

- No matters arising.
- The Board Secretary is requested to develop and maintain a list of actions.

4. REPORTS

CHAIR:

- Formal recognition to the Coaches, Jon and Simon, for the outstanding results and support at the meets in the past month. Well done!
- Apologies to Kelly and Alana for not progressing the 1 remaining Board position that can be co-opted. The Board acknowledges their willingness to contribute.

RESOLVED

SCOTT/MARCO

THAT THE CHAIRS REPORT BE ADOPTED.

TREASURER:

- NZCT: Related to the coach and admin grant of \$25,000 for Jan to July 2016
NZCT have been provided with Westpac and IRD statement of accounts and were unable to reconcile which has now been passed to our accountants to resolve as it is preventing us from applying for any further grants. LowTax have confirmed correct payments to IRD and employees and details passed to NZCT for sign off.
- Club Rooms: Interest from a personal sports trainer to use the club rooms and working with the Yoga classes to see if this can fit in. Would be a small income TBC
- Signature & GCZ Meets @ Coastlands
A parent (non-committee) to run with raffle for fundraising?
- NZ Opens Accommodation
Club has fully paid for the motel rooms for swimmers & parents and yet to invoice, awaiting travel co-ordinator to advise to whom and how much.
- NZ Short Course Accommodation

ANZAC Court motel paid 20% deposit of \$1,638 of total \$8,190 for 5 units over 6 nights to sleep maximum of 15 people per night.

- On the Horizon
Swim Wellington Relays Teams x \$25 per team
Raumati swim caps x 400 of various club colours to cover the next 18-24 months costed \$2,226
Planning for Raumati Signature Meet in August

RESOLVED

CHRIS/KIRSTEN

THAT THE TREASURERES REPORT BE ADOPTED.

COACH LIASION / POOLSIDE:

- Jon provided a verbal update to the Board.
The two big meets of the year have been - NAGS and OPENS - they results and successes of these well advertised and reported on.
Highlights at NAGS - our 3 new national champions and our first club medal in a relay.
Opens offered our best swimmers suitable experience at the country's pinnacle event - 2 finals for Rebecca Moynihan were the highlights of this event.
Some successes at novice and club meets also in this time.
Training attendance and application has been ok.
I'm in the process of selecting relay teams for WGTN relay champs and finalizing our awards winners.
- Pete, new to the role as Coach liaison, will meet with Jon on a regular basis, and also provide an update to future Board meetings.
- It was agreed that an agenda item for the May Board meeting would be set aside to talk about and agree Targeted Meets and how the club can also fulfil its obligations to the Wellington region's swim programme.

TUESDAY NIGHT:

Learn to Swim/Compete Programme

- Tuesday, 11 April is the last session for Term 1.
- Term 2 recommences Tuesday, 2 May.
- We continue to receive interest via email from families wishing to join our classes.
- As at the date of this report, registrations are around 24/30 Programmes Pool and 30/52 Main Pool.
- Board approval sought to increase the non-squad coach gift voucher value to be equivalent to the squad coach credit values. Presently, a non-squad coach receives \$40.00 gift voucher per term. As a comparison, a squad coach (with SNZSTA accreditation) receives \$30.00 per month credit (average 11 week term) = equates to \$82.50 per term and a squad coach (without SNZSTA accreditation) receive \$20.00 per month credit (average 11 week term) = equates to \$55.00 per term.

RESOLVED

CHRIS/MARCO

THAT THE GIFT VOUCHER VALUE IS INCREASED AS FOLLOWS, TO TAKE EFFECT TERM 1:

- *NON-SQUAD COACH (WITH SNZSTA ACCREDITATION) RECEIVE UP TO \$82.50 GIFT VOUCHER PER TERM*
- *NON-SQUAD COACH (WITHOUT SNZSTA ACCREDITATION) RECEIVE UP TO \$55.00 GIFT VOUCHER PER TERM*

SOCIAL REPORT:

- 2017 Prize Giving and Midwinter Dinner set for Saturday, 17 June. Flyer now released. Tuesday Night membership and coaches have been invited. A request to return cups/trophies polished by 21 April has been made which will allow sufficient time for the engraving.
- It was noted that 17 June clashes with the Kapiti College senior ball, but it was decided not to change the Prize Giving date.

UNIFORM:

- Dri-fit T-shirts - Further order now placed of popular sizes in consultation with Marco.
- Coloured Caps - Took advantage of the reduced price per cap to order 400 caps - 100x black caps, 200x red caps, 50x blue caps and 50x white caps. 50% deposit has been paid. Provided supplier with pantone codes for the blue and red caps to avoid the colour discrepancy as previously experienced.
- An enquiry received from coach for dri fit singlets to be worn by swimmers that attend 318 Gym. Suggested colour of black, navy or grey with 318 and Raptors branding. Cost to be met by swimmers that wish to order one.
The Board noted the regular pressure of additional clothing, eg: memorabilia and uniform, etc. this was in addition to that.

5. ANY OTHER BUSINESS

- Kirsten Johnson asked the Board to consider the following:
The Club getting involved in next year's Youth Quest Walk/Run. A percentage of the sponsorship raised is returned to the Club. A great way of advertising the Club, community support and fundraising.
Each year, the Club selects a charity and holds a swim-a-thon or similar raising funds for that charity.
Each Xmas, each family makes a food donation to present to local food banks.

After discussion, the Board agreed in principle with the concept and requested further information before making a decision.
- Grant Application - NZ Short Course Champs
The Board discussed submitting a grant to fund travel and accommodation for the Coach to attend the NZ short-course champs.

RESOLVED

KIRSTEN/SCOTT

THAT AN APPLICATION BE MADE TO THE NEW ZEALAND RACING BOARD FOR FUNDING TOWARDS THE TRAVEL, ACCOMMODATION AND VEHICLE HIREAGE COSTS FOR THE COACH OF RAUMATI SWIMMING CLUB INC. TO ATTEND OUT OF TOWN NATIONAL SWIM MEET NAMELY, NZ SHORT COURSE CHAMPS, AUT MILLENNIUM, NATIONAL AQUATIC CENTRE, NORTH SHORE 3-7 OCTOBER 2017.

- Communication/Technology
Kelly Sutherland has reviewed the website and has suggested the revamp will need to happen in stages. First stage is that parents will get to a landing page and will have to login to see further detail ie: star rated meets.
Chris Litten asked if a single sign on could be explored that took you to the SNZ website too.
Future stages could include coach's comments on each swimmer
- Use of the Old Raumati Pool
Kelly Sutherland asked if anyone knew if it was feasible to get the old pool up and running so the club could use it for training.
The Board agreed that Kelly could investigate and provide a business case of its feasibility and detailing costs to the club.

The meeting went into committee at 848pm.

The meeting came out of committee at 902pm.

With no further business, the meeting concluded at 903pm.